

ALLREADY LOGISTICS

We must have available in our office the following information on all carriers prior to loading:

1. Certificate of Insurance: General Liability (Require \$1,000,000)
2. Certificate of Insurance: Cargo Insurance (Require \$25,000 for fertilizer, \$100,000 for food and \$50,000 for agricultural chemicals.
3. Allready Logistics **MUST** be named additional insured
4. Copy of Operating Authorities
5. Proof of Workmen's Compensation or verification that is not required
6. Signed W-9
7. Signed Carrier and/or Broker Contract
8. Motor Carrier Fitness Survey
9. DOT#
10. Signed Carrier's Safety Instructions

FOR REFRIGERATED LOADS SIGNED REEFER AGREEMENT.

A fax copy of the authorities and insurance will be acceptable to initiate transacting a load. However, the certificate of insurance must be original issue from your insurance agent, naming Allready Logistics as an additional insured in addition to the above, please provide us with the following information:

Billing and Payment Information:

NOW RECEIVING BY E-mail at: invoices@allreadylogistics.com

We request that you **FAX** a copy of the Bill of Lading signed by the consignee as soon as possible after delivery of the load in order to confirm delivery and begin the billing and payment cycle. Then mail original to address above. The number to **FAX** to is **(208) 226-7652**. The following information must be provided to ALLREADY LOGISTICS in order for you to be pay on a timely manner:

*A complete invoice showing the (ALERT No) you were provided when you accepted the load from ALLREADY LOGISTICS

*A copy of the Bill of Lading if it has not already been Faxed to us. The consignee must sign the Bill of Lading. Any other documentation required by the shipper. Any unique requirements will be communicated to you when the order is tendered.

If you have any questions on billing you can call **(208) 226-2068** Please make sure to have the Alert number available when you call or e-mail at Pilar@allreadylogistics.com

ALLREADY LOGISTICS pays carrier bills on a THIRTY DAY(30) cycle or less when it was received if all these requirements are met.

Workmen's Compensation:

If you are requires to carry workmen's compensation please forward us a certificate listing Allready Logistics as the certificate holder.

If you are not required to carry workmen's compensation and one of the following applies to your company please check the appropriate box and sign below.

My state does not requires our company to carry workmen's compensation insurance

My trucks are all operated by owner operators and I am not required to carry workmen's compensation insurance

Signature

Print