



**PROFILE**

(Do not Return )  
For your Records

**ICC BROKER MC 540829**

**USDOT 2235255**

**EIN 20-2389319**

**BOC-3 BOND**

<b>Agent</b>	<b>Phone</b>	<b>Fax</b>	<b>E-mail</b>
Pilar Friesen	208-226-2068 Ext 1	208-226-7652	<a href="mailto:Pilar@allreadylogistics.com">Pilar@allreadylogistics.com</a>
Diana Montano	Ext 2		<a href="mailto:Dianam@allreadylogistics.com">Dianam@allreadylogistics.com</a>
Kendra Jensen	Ext 3		<a href="mailto:Kendra@allreadylogistics.com">Kendra@allreadylogistics.com</a>
Krista Donoho	Ext 4		<a href="mailto:Krista@allreadylogistics.com">Krista@allreadylogistics.com</a>
Melissa Anderson	Ext 5		<a href="mailto:Office@allreadylogistics.com">Office@allreadylogistics.com</a>
Heidi Quillen	Ext 6		<a href="mailto:Invoices@allreadylogistics.com">Invoices@allreadylogistics.com</a>

**INVOICES E-MAIL AT: [Invoices@allreadylogistics.com](mailto:Invoices@allreadylogistics.com)**

2933 FAIRVIEW LANE, AMERICAN FALLS, IDAHO 83211

**Bank References:** ZIONS BANK

1590 Yellowstone  
Pocatello, ID 83201  
Phone: 208-233-6176

**Credit References:**

Action Transportation  
1456 Poplar St  
Clarckston, WA 99403

Phone: 509-844-3275  
**MC 568672**

PDS Trucking LLC  
825 N 800 W  
Preston ID 83263

Phone: 208-251-6723  
**MC 361743**

For Your Insurance  
Company (DO not Return)



**Insuree:**

**To:**

Please fax copy of INSURANCE WITH OUR NAME AS THE CERTIFICATE HOLDER:

**ALLready Logistics**  
**2933 Fairview Ln**  
**American Falls, ID 83211**  
**Att: Pilar Friesen**  
**office@allreadylogistics.com**  
**Pilar@allreadylogistics.com**  
**Fax:**  
**208-226-7652**  
**Phone: 208-226-2068**

**The Certificate must: INSURANCE REQUIREMENTS**

- Be an Original document
- Provide at least 30 days notice of cancellation
- Show complete insurance carrier names as listed

**The Certificate of insurance must be completed in its**

**entirety & signed**  
**Binders are not acceptable**

**AUTOMOBILE LIABILITY:**

List us as Certificate Holder  
Must indicate coverage for any Auto or Owned, Hired or Borrowed and  
Non-owned Vehicles  
\$1,000.000 Minimum

**CARGO LIABILITY**

Must indicate Broad Form or All Risk  
Coverage \$35,000 minimum or \$100,000  
commodities Maximum of \$2,500 Deductible



We must have available in our office the following information on all carriers prior to loading:

- 1. Certificate of Insurance: Auto Liability (Require \$1,000.000)  
Certificate of Insurance: Cargo Insurance (Require \$35,000 for fertilizer, \$100,000 for food) \* See Insurance requirement Form **Allready Logistics MUST be as a certificate Holder**
- 2. MC# Or DOT# letter
- 3. Proof of Workmen’s Compensation **or** Signature of this document.
- 4. Signed W-9 Form
- 5. Signed Contract For Transportation of Property Between Allready Logitistics and a Motor Contract Carrier and/or Broker Contract
- 6. Motor Carrier Fitness Survey
- 7. Signed General Safety Regulations for Carriers or Brokers
- 8. ACH-Direct Deposit form if using Today Pay, Quick Pay, Fast pay option \* See Payment term Form

A fax copy of the authorities and insurance will be acceptable to initiate transacting a load. However, the certificate of insurance must be original issue from your insurance agent, naming Allready Logistics as Certificate Holder.

**Billing and Payment Information:**

**NOW RECEIVING BY E-mail at: [invoices@allreadylogistics.com](mailto:invoices@allreadylogistics.com)**

We request that you email or **FAX** a copy of the Bill of Lading signed by the consignee as soon as possible after delivery of the load in order to confirm delivery and begin the billing and payment cycle. Then email [invoices@allreadylogistics.com](mailto:invoices@allreadylogistics.com) . The number to **FAX** to is **(208) 226-7652**. The following information must be provided to ALLREADY LOGISTICS in order for you to be pay on a timely manner:

\*A complete invoice showing the (ALERT No you were provided when you accepted the load from ALLREADY LOGISTICS

\*A copy of the Bill of Lading if it has not already been Faxed to us. The consignee must sign the Bill of Lading. Any other documentation required by the shipper. Any unique requirements will be communicated to you when the order is tendered.

If you have any questions on billing you can call **(208) 226-2068** Please make sure to have the Alert number available when you call or e-mail at [Pilar@allreadylogistics.com](mailto:Pilar@allreadylogistics.com)  
ALLREADY LOGISTICS pays carrier bills on a THIRTY DAY(30) cycle or less when it was received if all these requirements are met.

**Workmen’s Compensation:**

If you are required to carry workmen’s Compensation please forward us a certificate listing Allready Logistics as the certificate holder.

If you are not required to carry workmen’s compensation and one of the following applies to your Company please check the appropriate box and sign below.

My state does not required our company to carry workmen’s compensation insurance

My trucks are all operated by owner operators and I am not required to carry workmen’s compensation insurance

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print



**CONTRACT FOR TRANSPORTATION OF PROPERTY BETWEEN A PROPERTY BROKER AND A MOTOR CONTRACT CARRIER**

This agreement is entered into: \_\_\_\_\_ this day of \_\_\_\_\_, 20\_\_\_\_ by and between \_\_\_\_\_

Friesen Enterprises DBA: ALLready Logistics on ICC licensed Property Broker, Lic NO 540829. Here –in –after referred to as Broker, and \_\_\_\_\_

A Licensed ICC Contract Carrier, Lic. No. MC \_\_\_\_\_, here-in after referred to as a carrier. \_\_\_\_\_

CARRIER represents and warrants that it:

- A. Is a Motor contract carrier of property, authorized by the Interstate Commerce Commission, to provide transportation of property under contracts with shippers and receivers and/ or brokers of general commodities;
- B. Shall transport the property, subject to the terms of this Agreement, solely as a contract carrier;
- C. The representations made herein are for the purpose of inducing BROKER to enter into this Agreement;
- D. Has and will maintain, while this Agreement is in effect, cargo personal injury and public liability insurance as described below.
- E. Has authorized the person signing this Agreement to do so.

This Agreement is entered into for the mutual benefit of the parties, and BROKER shall provide CARRIER with at least one (1) shipment (or load) of freight annually. This agreement shall be deemed to “cover” all shipments and shall constitute a series of shipments transported hereunder. BROKER agrees to conduct all billing services to shippers. CARRIER shall invoice BROKER for its (CARRIER) charges contained in CARRIER’S ALERT sent to carrier after every load schedule. Additional rates for truckloads or LTL shipments, or modifications or amendments of the above rates, or additional rates, may be established to meet changing market conditions shipper needs, BROKER needs, and/or specific shipping schedules as mutually agreed upon and shall be confirmed in writing (or by fax /or e-mail) by both parties.

Additionally, any rates, which may be verbally agreed upon, shall be deemed confirmed in writing where CARRIER has billed the agreed rate and BROKER has paid it.

BROKER agrees to pay CARRIER for its services rendered hereunder, in accordance with rates set forth above. within Thirty (30) days of receipt of CARRIER’S invoice. A signed delivery receipt and Bill of Lading MUST accompany by each freight bill.

Any delays at loading and/or unloading MUST be communicated by phone to Allready Logistics to be approving for payment. CARRIER provides 2 hours without charge for each loading and unloading.

CARRIER MUST not broker load to other carriers unless you inform Allready Logistics ahead of time.

BROKER, as an independent contractor serves shipper and receiver customers on a continuing basis which have individually and collectively, varying and distinct transportation needs for shipments between and among various geographic points throughout the United States. Which from time to time require dedication of equipment, refrigerates, containerized, bulk or other specialized equipment. Short notice driver/ equipment availability, driver loading/unloading requirements, drop shipments, internal deliveries. Weekend/holiday shipments and deliveries, pulling and spotting trailers, priority traffic and expedited service, special identification, cargo liability insurance claims, credit and payment terms, ratemaking negotiability. Mutual rate adjustment rates and charge stigmatization and agreement, as well as electronic data interchange (EDI), and for those reasons BROKER both derivatively for shipper customers and for itself, has unique, distinct and continuing transportation service needs throughout the United States, and must necessarily also enter into similar pattern motor contract carriage agreements with more than one motor carriers; in order to serve the varied special, distinct and continuing transportation needs for itself and its several shipper customers. All of which form an integral part of the BROKER’S customer base of both shippers and motor carriers.

CARRIER REPRESENTS, WARRANTS AND AGREES THAT IT SHALL BE LIABLE TO BROKER AS FOLLOWS:

- 1. For all losses, delays, destruction, theft, damage or liability of any kind to or for all freight, the transportation of which has been arranged by BROKER, arising out of CARRIERS transportation, or failure to transport, such freight; and
- 2. For all losses, expenses or liability of any kind arising out of CARRIERS violation of any of the terms of this Agreement; and
- 3. For any failure on CARRIERS part to comply with all applicable laws, regulations, federal, state and local; and
- 4. That it shall protect, defend, indemnity and save BROKER harmless from any and all claims, loss, damage, expenses, or liability including reasonable attorney’s fees, arising out of any of its actions or omissions in the performance of this agreement including, but not limited to those described above.

CARRIER shall furnish BROKER with certificate of insurance or insurance policies, protecting BROKER from the risks identified herein, providing thirty (30) days of advanced notice of cancellation or termination and unless otherwise agreed; subject to the following minimum limits: public liability and public vehicle liability \$1,000,000; property damage \$100,000; cargo damage/loss \$35,000 TO \$100,000 . The certificates or policies shall be in a form acceptable to BROKER and which comply with minimum requirements of ICC and any other applicable regulatory state agency. Nothing in this Agreement shall be construed to limit liability to the insurance limits set forth above.

CARRIER shall issue an uniformed standard bill of lading in compliance with 49 U.S.C. §81, and 49 C.F.R. §1035. For the property it receives from transportation under this Agreement, and shall be liable to the person so entitled to recover under a bill of lading. Failure to issue a bill of lading shall not affect the liability of CARRIER. CARRIER; liability shall be the same as a common carriers liability under 49 U.S.C. §11707. In the event of a conflict between the terms on a bill of lading and this Agreement, this Agreement shall control. CARRIER will not insert BROKER’S name on the bill of lading without BROKERS written consent.

In the event of default by CARRIER of any of the provisions of this agreement, occasioned by CARRIERS bankruptcy. BROKER shall have the right to withhold and set off of any payment owed to BROKER and/or received from shippers, which BROKER is obligated to pay CARRIER. Said right of withholding and/or set off is not an exclusive remedy and BROKER shall have and may exercise any and all other remedies it might have at law or in equity against CARRIER. Unless preempted by federal bankruptcy law, and unless otherwise controlled by ICC laws and regulations, the laws of the state of Idaho shall be controlling in the event of defaults or disputes arising out of this agreement.

The parties acknowledge and agree that; motor contract carrier service provided by CARRIER hereunder is accomplished (1) by assigning motor vehicles for a continuing period of time for the exclusive use of BROKER or (2) providing services designed to meet the distinct needs of BROKER. BROKERS distinct needs include (but are not limited to) the assumption of full liability for actual loss of or injury to the property tendered; (2) agreement to indemnity BROKER to any losses arising out of violation of this agreement; (3) the provisions of cargo insurance in a form acceptable to BROKER; (4) the agreement to charge BROKER at rates agreed upon the dates of shipments were offered to CARRIER; (5) the Agreement to accept time sensitive shipments; (6) Pallet exchange arrangements; (7) the tailoring of CARRIERS services to satisfy the specific needs of BROKER’S shipper customers. Except where equipment is assigned to the exclusive use of BROKER, CARRIER may obtain maximum load factors, reduce the amount of excess linehaul capacity, and obtain maximum efficiency of fuel use by commingling freight being transported under this Agreement with its common carrier operations. Any such commingling shall not convert the relationship of the parties, or the nature of the transportation provided under this Agreement to common carriage.

**Non-Solicitation**

**\*\*\*\*Both parties hereto expressly agree that neither shall solicit business from nor perform services directly or indirectly on behalf of any shipper introduced by the other party.**

**It is further agreed that this non-competitive provision shall be in force and effect during the term of this agreement and for a period of one (1) year from and after the date of the termination of this agreement.**

**Terms:** The terms of this Agreement shall be one year from the date hereof and thereafter it shall automatically be renewed for successive one (1) year periods, unless terminated, upon thirty (30) days written notice by either party at any time.

ENTIRE AGREEMENT: Except for billing invoices, exhibit A and its amendments (if any), and receipt of payment documents referred to above, and unless otherwise agreed in writing, this Agreement contains the entire understanding of the parties and supercedes all prior agreements, arrangements, and understandings of the parties relating to the subject matter herein.

In the event that any part, term or provision of the Agreement is by a Court of law or equity held to be illegal, unenforceable or in conflict with any applicable law or regulation, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held invalid.

IN WITNESS WHEREOF, we have signed this Agreement the date and year first shown above.

CARRIER:		DISPATCHER'S NAME:		
ADDRESS:		EMAIL:		
CITY/ST:	ZIP	PHONE:	FAX:	
ICC/MC #:	DOT:	FED ID #:		
BY ITS:				

SIGNATURE

Friesen Enterprises Inc  
DBA: ALLready Logistics  
2933 Fairview Ln.  
American Falls, ID 83211

**FAX BACK to!**

PILAR FRIESEN Voice: 208-226-2068  
Fax: 208-226-7652  
PILAR@ALLREADYLOGISTICS.COM

**Diana Montano**  
Fax: 208-301-5352  
Dianam@allreadylogistics.com

**Heidi Quillen**  
Accounts Payables and Insurances  
Invoices@allreadylogistics.com

Kendra Jensen  
Fax: 801-901-6885  
KENDRA@ALLREADYLOGISTICS.COM

BY ITS: Owner - Pilar Friesen

SIGNATURE *Pilar Friesen*



**MOTOR CARRIER FITNESS SURVEY**

Allready Logistics requires all motor carriers to provide the information requested below in order to be placed on the Approved Carrier List. This list describes carriers who have met the minimum qualifications needed to be considered eligible to haul product.

Any carrier not on the list will not be utilized. All questions must be answered, and all required supporting documentation provided.

1. What is the name of your company?

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

**TRIP LEASING**

Our company policy discourages the use of short – term trip lease operators. Do you regularly use short-term lease operators to cover loads? Yes.  No.

**IF YOU USE TRIP LEASE OPERATORS, YOU ASSUME FULL RESPONSIBILITY FOR CLAIMS AND SERVICE FAILURES...**

**EQUIPMENT:** List number of units in each category:

**Tractors:**

Company Owned \_\_\_\_\_  
Owner / Operators \_\_\_\_\_

**Dry Bulk Trailers:**

Bottom dump / Hoppers \_\_\_\_\_ Single \_\_\_\_\_ Doubles \_\_\_\_\_  
End dumps \_\_\_\_\_  
Flatbed Convertibles \_\_\_\_\_  
Pneumatic Trailers \_\_\_\_\_

**REFRIGERATED TRAILERS:**

Number of unit's \_\_\_\_\_

**OTHER TRAILERS:**

Dry Vans \_\_\_\_\_  
Flatbed / Drop deck \_\_\_\_\_

**SERVICE AREA:**

Please indicate states your company services: \_\_\_\_\_

# GENERAL SAFETY REGULATIONS FOR CARRIER

## 1.0 Purpose:

To establish and define the safety regulations that all Carriers are to follow when performing transportation services for Allready Logistics.

## 2.0 Scope:

It is intended that these rules apply to all Carriers that provide services to the Allready Logistics. It is the Carrier's responsibility to thoroughly orient and instruct its agents and employees as to the contents of this policy.

## 3.0 Responsibilities:

**General:** The Carrier is expected to:

- a. Properly instruct all employees in the execution of their job duties.
- b. Conform to all local, state, and federal safety requirements;
- c. Comply with all instructions from authorized customers representatives;
- d. Conform to all customers' safety, health, and sanitation requirements posted or otherwise communicated by the Companies to Carrier.

*Allready Logistics. requires carriers to certify that all equipment used to haul products for us comply with the FDA regulations at 21 CFR 589.2000 and 21 CFR 589.2001. More specifically, any equipment used hauling for our account does not carrier any prohibited animal protein products. **For more information can be found on the FDA website.***

*<https://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfcfr/cfrsearch.cfm?fr=589.2001>*

*This signature here shall apply to all equipment used by or on behalf of your firm for Allready Logistics. This certification shall remain in full force and effect until revoked in writing by the undersigned and such written revocation is received by the office at: Allready Logistics 2933 Fairview Lane, American falls ID 83211*

## 4.0 Procedure:

### 4.1 Access to Vehicular Traffic:

- a. Employees of the Carrier will enter and exit the customer premises by the entrances established by the Companies and shall follow assigned routes to and from their work area.
- b. All drivers must observe parking and traffic regulations while on customers property;
- c. Allready Logistics is not responsible for damage to Carrier's vehicles, regardless of cause, while on customer's property. Allready Logistics will, however, make all reasonable attempts to assure the well being of Carrier vehicles.

## 5.0 Other Rules:

### 5.1 Personal Protection Equipment:

Carrier owners MUST provide all employees or themselves with approved safety equipment, which may be required in the execution of the work. ALL DRIVERS are required to wear adequate foot protection (no sneakers, sandals, open-toed shoes, etc.) when on customer's properties.

**\*\* IT is a violation of ITAFOS Conda's life Critical Safety Fall Protection policy to be on top of the truck or trailer without the proper personal protective equipment.**

All drivers are required to read, acknowledge and ADHERE to all site policies listed at ALL properties you are dispatch by Allready Logistics. Keep this in mind every time you come on any site.

### 5.2 Personal Conduct:

- a. No person under the influence of intoxicants or narcotics will be allowed to drive in behalf of Allwest Logistics, inc., nor shall any person have in his/her possession any intoxicants or narcotics;
- b. Unprofessional conducts such as: horseplay, wrestling, fighting, gambling or comments that may be offensive to any race or gender will not be permitted.
- c. Carrier's employees must stay in their assigned areas and to the jobs at hand. In no case shall they tamper with or handle any equipment in the plant, which does not pertain to their job.

## 6.0 Miscellaneous:

All Carriers are required to sign Attachment No. 1, indicating that each has received a copy of these safety regulations and has read the same. (Please make a copy of this page for your records).

### ATTACHMENT NO. 1

#### CARRIER'S SAFETY INSTRUCTIONS

Carrier Name: \_\_\_\_\_  
Carrier Representative: \_\_\_\_\_  
Date: \_\_\_\_\_

I hereby acknowledge that I have received a copy of the General Safety Regulations for Carriers from Allready Logistics. I have read and understand these rules and I will follow them to the best of my ability.

\_\_\_\_\_  
SIGNATURE

# ALLREADY LOGISTICS

2933 Fairview lane  
American Falls, ID 83211

208-226-2068

Fax: 208-226-7652

Send invoices to: [invoices@allreadylogistics.com](mailto:invoices@allreadylogistics.com)

## Payment Terms to Our Trucks

By popular demand, we have expanded our expedited payment options:

“Today Pay”	Payment is made within 24 hours of receipt*	3% of revenue service charge
“Quick Pay”	Payment is made within 7 days of receipt*	2% of revenue service charge
“Fast Pay”	Payment is made within 14 days of receipt*	1% of revenue service charge
“Regular Pay”	Payment is made within 22 to 28 days	Whether we get paid or not!!

Should you wish to take advantage of an expedited payment term, simply note it on your invoice of choice. You may take advantage of this offering on a load now and then or all the time, whichever works best for you. If you wish to elect the same option on all your loads, simply include a short letter with your billing and we will do it automatically until you write us another letter changing your choice. If you are currently using a receivable or factoring service at a slightly different rate, we can work out a rate with you and cut out some mail time. If you have any questions, please contact Pilar (208) 226-2068. or [Pilar@allreadylogistics.com](mailto:Pilar@allreadylogistics.com) or [invoices@allreadylogistics.com](mailto:invoices@allreadylogistics.com)

\*All payment schedules depend on receiving all original shipping and receiving documents and a clear and legible “signed for” proof of delivery (POD) which includes the company name delivered to and the person signing for the load and no potential claims. If these requirements are not met, payment will be made when we receive payment from our customer.

Proof of delivery is most important. When a driver weighs and receives a scale ticket with the company name and weigher’s signature, that is a great POD. When drivers weigh at a third party or the receiver simply signs the shipping papers is when a POD can get problematic. When your driver can’t read the proof of delivery, it is doubtful anyone else can. **So please instruct your drivers that when they can’t read their proof of delivery to ask the person signing to print their name legibly or ask their name and print it legibly for them.**

Many bulk loads are weighed at origin and destination with certified scales with copies of the scale tickets given to the drivers. **It is important that drivers collect all loading and unloading documents they come in contact with and do not give any of them away without having a copy to turn in for payment.** When a load has a weight discrepancy of over 600pounds, a settlement may be delayed pending a cargo claim. Other claims such as contamination or timeliness issues can also delay our payment terms, pending resolve of such potential claims with our customer.



ACH/ DIRECT DEPOSIT AUTHORIZATION  
Not available for foreign entities  
MUST BE LIEN FREE

**FILL ONLY IF: USING OUR TODAY PAY, QUICK PAY OR FAST PAY**

EMAIL: [INVOICES@ALLREADYLOGISTICS.COM](mailto:INVOICES@ALLREADYLOGISTICS.COM) OR FAX: 208-226-7652

CARRIER NAME & EMAIL : \_\_\_\_\_

CARRIER FULL ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CARRIER PHONE NUMBER: \_\_\_\_\_

WHAT TYPE OF PAYMENT TERM DO YOU PREFER (MARK WITH AN X):

- Today Pay - immediate payment (3%)  
 Quick pay - payment in 7 days (2%)  
 Fast Pay - payment in 14 days (1%)

#### BANKING INFORMATION

BANK NAME: \_\_\_\_\_

TYPE OF ACCOUNT:

CHECKING

SAVINGS

NAME ON ACCOUNT: \_\_\_\_\_

NINE DIGIT ABA/ROUTING#: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

**\*PLEASE ATTACH A VOIDED CHECK**

Your signature authorizes Friesen Enterprises Inc DBA Allready Logistics to ACH/Direct deposit your funds as indicated above and represents your understanding of and agreement to the following:

1. Allready Logistics will set up carrier ACH/Direct Deposit promptly after receiving this completed form and W9 Form.
2. Funds will be deposit the 2nd business day following the day of advise notice.
3. Allready Logistics reserves the right to make adjustments to an ACH at any time.

PRINTED NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_